**Education/ CPD Committee**

Dr Judith Ojo-Aromokudu

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The Continuous Professional Development (CPD) committee is a subcommittee of the Education committee at GIfA. While Education committee focuses on matters of students and candidates training up to full registration, CPD committee focuses on the continuous professional development of registered persons. In terms of the Architectural Profession Act 2000 (Act 44 of 2000) all persons who are registered in a professional category, are required to undertake CPD over a 5-year cycle, in order to renew their registration. Registered persons are reminded that ‘the renewal date is determined by the year of current registration of the Registered Professional. CPD renewal must always take place on 1 January of the year indicated below, irrespective of the month of registration’ ([www.sacapsa.com/services/continuing-professional-development](http://www.sacapsa.com/services/continuing-professional-development) ). Registered persons my claim CPD credits in three different categories as shown in the table.

**CPD Points can be claimed from these ACTIVITIES: se activities:**

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| **DEVELOPMENTAL ACTIVITIES** | **Category 1**  Points are obtained in this category by the attendance of structured educational/developmental meetings, facilitated or validated by recognized Voluntary Associations (VA’s) or facilitated by accredited Architectural Learning Sites (ALS).  Mentoring architectural students in studio at any of the accredited SACAP Architectural Learning Sites (ALS) on voluntary basis for at least 4 hours per week over a period of a year to the maximum of 5 points per year. |
| **WORK BASED ACTIVITIES** | **Category 2a**  As registered professionals improve their knowledge and competence by performing their day-to-day architectural responsibilities, a weighting of one category 2a point is awarded for every 400 hours of architectural work performed per annum.  **A maximum of 2 points (800 hours)** may be claimed annually for this activity.  Full time lecturing at an educational institution also falls in this category. |
| **Category 2b**  In addition, the Mentoring of registered Candidates (persons registered as Candidates with SACAP) in the workplace will be recognized with 1 point for 50 hours of mentoring per year.  **Maximum of 1 point per year.**  In-house training sessions organised by an employer/architectural company and career guidance for candidates may also be claimed for under this category.  It is important to note that ‘persons registered as Candidates’ only refer to:   * Persons registered with SACAP as candidates; or * Students at an accredited Architectural Learning Site, doing their practical training. |
| **INDIVIDUAL ACTIVITIES** | **Category 3A**  Membership of a recognised **Voluntary Association** will earn a **maximum of 1 point** per annum. |
| **Category 3B**  A maximum of 3 CPD points for (30 hours) of activities may be accumulated for activities listed under this table |

**CATEGORY 3B**

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| **Activities** | **Points per Activity** | **Maximum Points that may be accumulated per annum 3 Points** |
| Relevant postgraduate degree | 3 Points per year |
| Other relevant postgraduate qualifications | 2 Points per year of study |
| Evaluation of Masters or Doctorate thesis as an external examiner | 2 Points per year |
| Supervising of students undertaking post-graduate studies | 2 Points per year |
| Oral examinations of final year and post-graduate students | 1 Point for every 10 hours of active involvement |
| Validation of educational programs for accreditation purpose | 1 Point for every 10 hours of active involvement |
| Publication of refereed articles: |  |
| * Single author | 2 Points per article |
| * Two authors | 1 Point each per article |
| Publication of professional or technical articles | 1 Point per article |
| Papers presented at conferences or congresses | 1 Point |
| Presentations given at workshops, seminars, refresher courses, etc. | 2 Points for every 10 hours |
| Part-time lecturing to under-graduate and post-graduate students | 1 Point for every 10 hours |
| Participation in statutory professional, institutional and technical or non-technical committees | 1 Point for every 10 hours of active involvement |
| Self-study which includes, but is not restricted to, studying of journals or electronic or computerised material. Activities under this item must be verified | 1 Point for every 10 hours of study |
| Relevant community activities | 1 Point for every 10 hours,  including travel time |
| Specialist activities such as arbitrator, mediator, forensic architecture, environmental impact assessment, etc. | 1 Point for every 10 hours of active involvement |
| Adjudication of awards and recognised architectural competitions | 1 Point for every 10 hours of active involvement |